

**Minutes of the Public Works Committee
September 10, 2009**

Chair David Swan called the meeting to order at 8:30 a.m.

Committee Members Present: County Board Supervisors David Swan (Chair), John Pledl, Pamela Meyer, Walter Kolb, Pauline Jaske, Peter Wolff (arrived 8:32 a.m.; left at 10:02 a.m.; returned at 10:57 a.m.). **Absent:** Supervisor Peter Gundrum.

Also Present: Legislative Policy Advisor Ann Olson, Legislative Associate Karen Phillips, Interim Public Works Director Allison Bussler, Engineering Services Manager Gary Evans, Business Manager Betsy Crosswaite, Airport Manager Keith Markano, Budget Management Specialist Linda Witkowski, WI Coach Lines Vice President Tom Dieckelman, Senior Civil Engineer Ed Hinrichs, Senior Civil Engineer Karen Braun, Senior Civil Engineer Mike Grulke, Senior Civil Engineer Kevin Yanny.

Approve Minutes of August 25, 2009

MOTION: Jaske moved, second by Kolb to approve the minutes of August 25, 2009.

Motion carried: 5-0.

Wolff arrived at 8:32 a.m.

Correspondence

1. Letter from Allison Bussler to City of Muskego Mayor Johnson regarding CTH L, Janesville Road and federal funding; copy of a letter and brochure sent to the Janesville Road list of owners, businesses, interested parties and the City.
2. Letter from Airport Commission Chair Michael Crowley to Waukesha City Assessor Paul Klauck regarding the City of Waukesha's assessment of the hangars.

Public Comment

Paul Scheuble, of Julius Heil Drive in New Berlin, expressed his concerns regarding the road project in the area of CTHY & Julius Heil Drive and the resulting dangerous, abrupt drop in the road grade level on a portion of Julius Heil Drive. Scheuble said he had been in contact with Ed Hinrichs of the Public Works Department regarding the issue.

Swan stated he would follow-up and take the matter to Hinrichs and Bussler to reexamine the issue. Olson suggested that Scheuble submit his concerns in writing. (Scheuble returned with a written submission which he handed to Swan.)

Future Meeting Date

- September 24, 2009

Future Agenda Item

- Update on the Julius Heil Drive issue as discussed during Public Comment.

Approval of Bid: Waukesha County Law Enforcement Center Cooling Tower Project

Elsbury appeared for Mark Keckeisen. He introduced Javier Ramos, who has been hired to fill Scott Miller's position. Elsbury explained this project was a planned replacement included in the 5 year plan. The project came in well under the budgeted amount of about \$140,000. The bidding was very aggressive. To answer Swan's question, Elsbury stated that Zien has done work on other County projects during the last few years and has been a responsible contractor.

MOTION: Wolff moved, second by Kolb, to approve the bid by Zien Mechanical Inc., in the lump sum amount of \$104,526.00 for the base bid. Motion carried: 6-0.

In reviewing the Capital Projects, Swan suggested that the presenter be allowed to present each item in its entirety before addressing questions.

Review Capital Projects in the Proposed 2010-2014 Plan for which the Committee has Budget and Policy Oversight: Airport

Markano presented the following projects:

- Item 31 Airport Snow Removal Equipment Building: The current 2700-square foot building was constructed in 1967, well before the physical and operational growth of the Airport. Since that time the equipment requirements have significantly changed. The new building will be over 6000 square feet in size, to accommodate all the materials and equipment necessary to keep the Airport safe and operational during inclement weather. Markano explained the funding change from a 95/5 to an 80/20 percent cost share. Swan suggested that Markano follow up with the Sheriff's Department regarding the possible storage of their command vehicle in the new building.
- Item 32 Master Plan Update: The current Master Plan was approved in 2002. The FAA advises that an update to the Master Plan be done every ten years. The updated plan would reflect the continual physical changes that occur at the airport, as well as changes in the industry such as equipment and types of aircraft.
- Item 33 Pavement Rehabilitation South T – Hangar & North Ramp: This project has been deleted. This project was to deal with the pavement surrounding the hangar doors of the County owned hangars. Within the last 2 years the pavement has been deteriorating, especially due to heaving that occurred during the extreme conditions during winter months. The deterioration has extended onto the asphalt floors of the hangars. There has been a 20% vacancy rate in these hangars due to their poor condition. At this point it would not be a good investment to put additional money into the hangars. The best course of action would be removal of the hangars and deletion of the project. There may be some salvage value for the steel and possibly the doors.

Discuss and Consider Ordinance 164-O-042: Modify the 2009 Transit Service Budget and Authorize the Purchase of Vehicles for the Van Pool Program

MOTION: Jaske moved, second by Wolff, to approve Ordinance 164-O-042.

Bussler explained that the approved 2009 Budget (Objective 10) gave authority to the Department of Public Works to implement a pilot Van Pool Program and an expenditure

authority of approximately \$70,000 to start the program. Since that time, stimulus funding specific to transit capital expenditures has become available that enables expansion of the program and provides cost savings for the County. The plan is to start the pilot program with eight van pools. Approval of this ordinance would appropriate additional expenditure of \$200,000 for the purchase of eight minivans for the program. Bussler stated that the County would be partnering with Waukesha Metro Transit to administer this program. Crosswaite clarified that this ordinance is asking for authority to amend the 2009 Budget to increase revenues by \$200,000 and increase expenditure authority by the same amount. There is no levy impact.

Kolb questioned whether any bus service routes would be eliminated. Crosswaite explained that the van pools are intended to serve areas that are not or cannot be served by fixed routes, not replace existing routes. Kolb asked about the cost of operations, comparing this venture to the Health and Human Services van pool from years ago, which was discontinued because it was not cost effective. Bussler explained they have looked at several van pool programs from various areas around the country, including Milwaukee and Chicago. Although not yet finalized, the draft plan provides that the program would be self-sustaining. Participation fees would be paid by the users of the van pool, and someone from the group would volunteer to be the driver. There would be up to eight riders per minivan. The plan is to work exclusively with employers, who would either pay the fee or collect it from the participating employees. Bussler stated that the purpose of the program is to get people to jobs. One rule that has been discussed requires that at least one point must be within Waukesha County; another point, whether coming or going, could be outside the County. Kolb said he is hesitant to support the Van Pool Program because it does not present any other benefit or cost saving for the County. Considering the present state of the economy, Kolb expressed his concern that this pilot program could turn into a regular one and would ultimately end up costing the County taxpayers in the long run. Bussler reminded the Committee that this program has already been approved in the 2009 Budget. She reiterated that these vans would be 100% paid for with stimulus dollars, and structured to be self-sufficient from an operational standpoint; the monthly fees would be paid by the users. Crosswaite added that the new funding results in estimated savings of \$40,000 for the purchase of the vans.

Jaske shared Kolb's concern, asking for more information on the development of the pilot program and what businesses have signed on for this program so far. Jaske stated that though she is in favor of less buses and more vans, she is concerned the way this is being done and the lack of a definite plan at this point. Wolff commented that this van pool plan would have been perfect in place of the bus route cut in Butler two years ago. Bussler said that this project does specify the Westridge business area in New Berlin. Bussler explained meetings held were attended by numerous businesses interested in transit service in order to bring people to jobs in this area. In response to Jaske's request, Bussler stated they would come back to the Committee with an update on the more detailed plan in the next couple of months, since they hope to implement the program this year.

Motion carried: 5-1 (Kolb).

Review Capital Projects in the Proposed 2010-2014 Plan for which the Committee has Budget and Policy Oversight:

Bussler began with an Overview of the PowerPoint presentation of the 2010 Public Works Capital Projects. Bussler stated that she would give an introduction to each project and the project managers would provide more details. Bussler explained the Plan was developed using a collaborative team approach. Their overarching goals include submitting a budget to the County Executive that is within target, based on data and teamwork. The details of some projects have been extended out to a ten year plan. There are two significant building projects – the HHS building and the study/renovation of the Courthouse. They are also getting more aggressive with the use of federal aid, especially in road projects.

Public Works – Buildings

- Item 1 Northview Upgrades – This project is as planned. Northview has outlived its useful life. This project will update the building for possibly another 10-15 years. Repairs will include architectural modifications to meet the needs of the Huber Program, the HVAC and electrical systems, plumbing and fire protection, and asbestos abatement.
- Item 2 Courts Project Secured Corridor – This project is on time and as planned with a start date of April or May 2010. Cerreta discussed the plan and displayed a revised rendering of the project from the outside perspective.
- Item 3 Juvenile Center Boiler/Controls – This project is as planned. The existing boilers are 25 years old and have a poor energy performance. A reduction in gas consumption is anticipated.
- Item 4 Highway Water Line Loop – This project is as planned.
- Item 5 UW-W Boiler, Chiller & Controls Replacement – This project is as planned.
- Item 6 Courthouse Future Study – The study has been moved up one year, to 2011. After the construction of the new HHS building, possibly the old building could be used as swing space during courthouse renovation/construction. Cerreta discussed the extent of the comprehensive study as outlined in the Capital Project summary.
- Item 7 Health & Human Services Office Bldg – As a recap, Bussler covered the history of the renovations to the current building. Cost increases determined over last year include the cost of sustainable features, additional space for records storage, and technology costs that were underestimated in the past. Budget and concept is planned for 2010.
- Item 8 DA Office Space Renovation – This is a new project. In 2005 it was identified the there is asbestos under the carpet in the DA's offices. There will be lighting upgrades and air quality issues will be addressed. The staff will be relocated during the process in the former Senior Services office space in the Administration Center.

Wolff left at 10:02 a.m.

Wolff returned at 10:10 a.m.

- Item 9 Energy Efficiency and Conservation Federal ARAA Grant Implementation – Bussler explained that Dale Shaver is the point person on this project. She discussed the projects included under the Energy Efficiency & Conservation Block Grant. The projects were chosen because of the short return on investment (6 years or less), use of alternative energy systems, and demonstrate the implementation of the Waukesha County Sustainability Plan.
- Item 10 Radio Services Bldg Expansion/Renovation – This project is as planned. Cerreta

presented renderings of the Radio Services Expansion project.

- Item 11 Communications Center Expansion – This project would add space to the WCC to accommodate additional Waukesha County police and fire agencies and space to the EOC to better handle countywide emergencies.

Evans presented an update on the CTH ES and CTH Y/ Kelsey Roundabout project. He explained this project is 2 months ahead of schedule and presented photos and a video of the roundabout in operation.

Public Works – Highways

- Item 12 CTH SR, Fox River Bridge & Approaches – This project is as planned, receiving an estimated \$1,291,000 in Federal Bridge Aid.
- Item 13 CTH E, Oconomowoc River Bridge – This project objective is to eliminate a weight restricted bridge.
- Item 14 CTH L, CTH Y to Moorland Road – Application for Federal Aid was submitted for this project. The construction may be delayed about 1 year to complete the required environmental study. They are focusing on working on the 16 relocations needed for this project. Braun stated there are 3 property owners not willing to move at this time. Under Federal rules, you cannot buy properties until the environmental study is done; however, there are special rules for hardship which would allow for the continued purchase of these properties. Jaske asked how much more this project would cost to meet Federal standards. Evans stated the County projects are already done pretty much to those standards. It may require an additional \$180,000 on a six million dollar project.
- Item 15 CTH CW, Ashippun River Bridge – Evans pointed out the accident occurrence locations in this area. This project is as planned, receiving an estimated \$533,600 in Federal Bridge Aid.
- Item 16 CTH F Rehabilitation (I-94 to STH 190) – This project will include minor updates on intersections, including turn lane and traffic signal improvements, in the City of Pewaukee. Federal Aid will be used on this project.
- Item 17 CTH D, Calhoun – Intersection – Evans explained the project to widen and improve the intersection, involving rebuilding and widening the intersection to two thru traffic lanes and a left turn lane on all four approaches to the intersection.
- Item 18 CTH VV, CTH Y to Marcy Road – This project has been delayed one year, and the design has been brought in-house.
- Item 19 CTH O, CTH I to Hackberry Lane – The first segment is completed; this is the second phase, for construction next year using stimulus funds.
- Item 20 CTH K Rehabilitation (132nd to 124th St) – The construction of this project will be fully funded by stimulus funds.

Wolff left at 10:57 a.m.

Jaske requested a copy of the 2010 Public Works Capital Projects PowerPoint presentation.

- Item 21 Waukesha West Bypass – This project is as planned, approved as a new project by a 2009 ordinance. The RFP for the Environmental Impact Statement is ready to go out.
- Item 22 CTH ES, Fox River Bridge – This new project will include a rehab of the bridge

and a bike path. Waukesha County will apply for an estimated \$702,000 in Federal Bridge Aid.

- Item 23 CTH NN, STH 83 to CTH ES – This is a new project in the Village of Mukwonago. Evans explained a chart listing the selection criteria used to determine the order in which projects are done.
- Item 24 CTH O, CTH HH to Grange Avenue – This new project will add additional lanes between College and Grange Avenues. Jaske questioned what the criteria is for getting rural dollars – Evans explained it is competed for on a statewide basis.

Wolff returned at 11:09 a.m.

- Item 25 CTH M, CTH YY to East County Line – This project on North Avenue in Brookfield/Elm Grove will be broken down in several segments. Two of the top five crash-rate locations are in this area. Federal aid will be used in this project.
- Item 26 Bridge Aid Program – No new dollars will be added into the Bridge Aid Program due to the lack of requests for funds.
- Item 27 Culvert Replacement Program – This project is as planned.
- Item 28 Signals & Safety Improvements – Evans displayed a map depicting the locations and accident crash rate in Waukesha County. The intersections' crash rates and severity were compared to determine selection criteria for the order of projects. Evans showed video/photos of Racine Avenue and Woods Road near Muskego High School, and Town Line Road and Good Hope Road.
- Item 29 Repaving Program 2007 – 2012 – Some stimulus dollars were used to bolster the program in 2010, which will allow some reductions in the subsequent years. Evans explained some of the methods used for repaving, determined by the conditions of the existing pavement using the PAVER system.
- Item 30 Repaving Program 2013 – 2017 – This project is delayed. Bussler stated that the minimal shift in funds will be used to address more imminent Capital Project needs.

MOTION: Jaske moved, second by Wolff, to adjourn at 11:36 a.m. Motion carried: 6-0.

Respectfully submitted,

Peter Wolff
Secretary